



Student Name
I.D. Number

First Year Student
Change of Major

Transfer
Readmit

Unofficial Eval Completed by/date:

This is the unofficial evaluation of your credits to date including transfer credits (if applicable) in your chosen major. This evaluation is official when all official transcripts for all previous college work are received and reviewed for transferability by the Registrar's Office AND the Registrar's signature is included on page 2.

PURPOSE: A major in Professional Studies is a capstone program for students who have successfully completed 60-66 credits of professional/advanced technical studies in an accredited degree program. This program is designed to enhance workplace skills such as planning, paper flow management, problem solving, listening and communication, labor/management relations and motivation techniques.

REQUIREMENTS: To successfully complete the Professional Studies major, the following coursework is required:

- 57-66 credits by completion of AA or AS degree
18 credits as listed under Applied Professional Studies
18 credits as listed under "Track I" or "Track II"
33 CORE credits
General Elective Credits will vary dependent on transfer credits
A minimum number of 120 credits are required for degree, the last 30 of which must be earned at La Roche College. (Developmental course work does not count toward the minimum number of required credits for graduation.)

Table with columns: Credits, Transfer Course #/Comments. Sections include APPLIED PROFESSIONAL STUDIES: 18 CREDITS, TRACK I-HUMAN RESOURCES CONCENTRATION: 18 CREDITS, and TRACK II-PUBLIC RELATIONS CONCENTRATION: 18 CREDITS.

**ACADEMIC CORE CURRICULUM: 33 CREDITS**

**Fundamentals: 12 Credits**

		<u>Credits</u>	<u>Transfer Course #/Comments</u>
_____	EN 111 College Writing I	3	_____
_____	EN 111L College Writing Lab	0	Co-requisite for EN111
_____	EN 112 College Writing II	3	_____
_____	IST105 Practical Computer Applications	3	_____
_____	MT110/110A College Algebra	3	_____
	Or higher		

**Community/Global: 6 credits (or 6 credits in same Foreign Language)**

_____	COMM Community	3	_____
_____	GLBL Global	3	_____

**Select Courses: 15 credits**

18 credits are required with study within each of the following domains. Students can fulfill six domains with four courses (earning a total of 12 credits) by completing "dual-domain SELECT courses such as SELECTLITAES (fulfills the SELECT Literature and SELECT Aesthetics requirements). Student earns 3 credits only for each dual-domain course. The "lost" 3-6 credits can be fulfilled through a major or general elective. **PLEASE NOTE: Some "Select Courses" may be filled by meeting Major Requirements and if so, will be annotated as such.**

_____	SELECT Aesthetics	3	_____
_____	SELECT History	3	_____
_____	SELECT Literature	3	_____
_____	SELECT Religion/Philosophy	3	_____
_____	SELECT Science	3	_____
_____	SELECT Social and Cultural Systems	0	Fulfilled in major

**GENERAL ELECTIVES: dependent on transfer credits**

<u>Transfer Course #</u>	<u>Credits</u>						
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

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<b>FOR REGISTRAR USE ONLY:</b>	<u>TOTAL</u>	<u>Completed</u>	<u>Need</u>	<u>COMMENTS:</u>
Completion of AA or AS	57-66	_____	_____	_____
Applied Professional Studies	18	_____	_____	_____
Track I or Track II	18	_____	_____	_____
CORE	33	_____	_____	_____
General Electives		_____	_____	_____
Accepted in Transfer	_____	_____	_____	_____
La Roche College Credit	_____	_____	_____	_____
Total	_____	_____	_____	_____

**Registrar Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Advisor Signature** \_\_\_\_\_ **Date** \_\_\_\_\_  
 (When signed by Advisor, all required coursework/credits have been completed for graduation.)