



THE HONOR SOCIETY OF NURSING
Sigma Theta Tau International
Theta Mu Chapter, LaRoche College

Board Meeting

Date and Location: February 5, 2008, La Roche College, Pittsburgh, PA

Present: Judy Henry, Maurita Wisniewski, Pamela Chapman,
 Rosemary McCarthy, Eileen Ranalli, Lynette Beattie,
 Nancy Stoehr, Michael Mine

Absent: Mike Masciantonio, Barb Miller

Call to Order: 6:10 pm

Topic	Discussion	Conclusion
1. Call to Order: 6:10pm		
2.. Secretary's Report	<p>Minutes from November 19, 2007 meeting reviewed. The following changes were made: Biennium Report, add that Nancy Stoehr also attended the conference.</p> <p>Induction, Rosemary will check on room availability. Motion to approve minutes with the above changes (MS, JH).</p> <p>February 11, 2008 meeting minutes reviewed. The following changes/additions were made: Leadership Succession, "Pam Chapman will check if Theta Mu can pursue an online ballot." Communications, "Judy Henry will contact Terry to determine if she is interested in maintaining the web site." Spring Program, "Jackie Collavo, Project Director, Magnet Recognition Program"; "Dr. Ramsey from New York"; "Mary Rita Hurley". New Business, Division of nursing should read "Department of Nursing"</p>	<p>Motion to approve minutes with the stated changes (MS, JH). Minutes approved.</p> <p>Motion to approve February minutes with stated changes. Minutes approved.</p>

<p>3. Treasurer's Report</p>	<p>Treasurers report reviewed (attached). Pam will check with College regarding possibility of having Theta Mu webpage through the college website. This would be financially beneficial to Theta Mu as well as easier access to Theta Mu.</p>	<p>Motion to approve treasurer's report as presented. Report approved.</p> <p>PENDING: Theta Mu webpage via the La Roche College website.</p>
<p>4. Induction</p> <p>a. Applicants for Membership</p>	<p>Induction will be held Saturday, April 19, 2008, 10:30am, Magdelan Chapel, LRC.</p> <p>Rosemary McCarthy reported that 5 eligible candidates (4 undergraduate students; 1 graduate student) applied for membership. Candidates were reviewed by Theta Mu members.</p> <p>Gerene Bauldoff was suggested as speaker for induction. Mary Rita Hurley was suggested as an alternate speaker should Gerene not be able to speak.</p> <p>Rosemary attended a webinar on electronic induction process. Rosemary will monitor applicants progress with the induction process.</p> <p>Discussion of induction luncheon.</p> <p>Sister Candace will be invited to provide the invocation.</p>	<p>The candidates with presented to attending Theta Mu members with full approval.</p> <p>PENDING: Nancy will check with Gerene about speaking at induction.</p> <p>Continue to have lunch after induction service: Free for inductees, \$10 for guests & members.</p> <p>PENDING: Ski will check with dining room services re: lunch. Nancy will check if Sr Candace available. Mike Mine will get inductees picture & background info for program with Judy's assistance Ski will be responsible for obtaining corsages, champagne/wine & cake. Rosemary will check to see if Beth available to play piano & get</p>

		the names of La Roche administration for invitation. Lynette will contact Pam Wigley re: news release.
5. Program Planning	<p>Signature Program planned for May 17, 2008. Rosemary McCarthy reported that Dr. Ramsey, Jackie Collavo, & Mary Rita Hurley have agreed to speak. Rosemary requested assistance from Theta Mu members in the continued planning of this event.</p> <p>Discussion of topics for program.</p> <p>Discussion regarding solicitation of money/supplies to offset conference costs.</p> <p>Discussion of program title.</p>	<p>Decision regarding topics: CEU's – Dr. Ramsey Magnet – Jackie Collavo Professional Organizations – Mary Rita Hurley</p> <p>PENDING: Pam will contact Baxter. Eileen will contact National regarding travel expenses for Mary Rita Lynette will contact ONS</p> <p>Will discuss at next planning meeting.</p> <p>Tentative dates for planning meeting: February 19 or 21. Rosemary will get back to Theta Mu with definite time.</p>
6. Committee Reports		
a. Research & Scholarship	No applicants	NONE
b. Governance	No update	NONE
c. Leadership Succession	Officers to be elected in 2008 are: President Elect, Vice President, & Leadership Succession	PENDING
d. Communications	Need to determine if Terry would like to continue as webmaster or if someone was interested in performing the dual role of webmaster and newsletter editor	PENDING
e. Key Award	Pictures requested for archives	
g. Community Involvement	La Roche in partnership with	PENDING

	UPMC Passavant will hold the Summer Nursing Institute June 24-27. Requested assistance of anyone interested.	
h. Mentoring	No Update	NONE
i. CE	La Roche Department of Nursing will obtain ability to provide CEU's for programs. Three CEU programs along with appropriate documentation need to be submitted as part of the application process. A third program is needed. Suggestion made to request that Mike Masciantonio present bar code medication administration to the nursing informatics class this summer.	PENDING: Pam will check with Mike re: availability & interest in presenting as well as with Dr. Irene Joos regarding the presentation as part of her class.
j. Fund Raising		
7. Open Discussion	Three people interested in Theta Mu membership that missed the application deadline. Letters will be sent informing them that there application for induction to Theta Mu chapter of STTI will be kept on file so they can be considered for induction next year. They will be invited to participate in activities throughout the next year. Topic of increasing membership fee—discussion deferred. Pending items from November meeting: Scholarship name—no report Bylaw changes Pittsburgh Free Care Clinic Christmas Cards/Decorations: there was a delay in sending these items due to time. Hope to do this earlier next year. La Roche brick fund: decision deferred pending program budget	PENDING: Membership fee PENDING: Pam will follow up. Will be sent with newsletter Information regarding the clinic will be included in the newsletter PENDING: Purchase of brick for Wright

	& treasurers report	Library
8. Adjournment		7:50pm

Respectfully submitted,

Pamela J. Chapman
Secretary